

## Program Ideas Bank (PIB)

### Contact Information

Name:  Date:

Email:

Name:

University:

SAA Pillar:  Advocacy  Education  Fundraising  Humanitarian  Social  Other

Activity Name:

### Activity Purpose:

### Activity Description:

Dates:

How Far In Advance Did You Prepare:

Recommended # of Participants:

Activity Location:

### Important Contacts or Resources:

### Tips:

*This page is optional, and should be used to keep track of all costs associated with the activity. However, if the activity does not have any associated costs, then this page is unnecessary.*

## Estimated Cost Breakdown

Use this chart as an easy way to breakdown the total cost of the items needed for the activity.

Item	Purpose	Cost
Example: Poster Boards	To advertise the event around campus	\$5.00 - \$10.00
Poster boards	To advertise the event around campus	5-10
Power strips	To plug in crockpots for chili	15-20 (or borrow)
Disposable bowls		5
Disposable cups	To sample chili	5
Spoons		3
Cups	For drinking	3
Liter drinks		5
		(These are generous estimations)
		Total: 36-41

For more information please contact the [SAA Chapter Relations Committee Chair](#).