

Program Ideas Bank (PIB)

Contact Information

Name: Date:

Email:

Name:

University:

SAA Pillar: Advocacy Education Fundraising Humanitarian Social Other

Activity Name:

Activity Purpose:

Activity Description:

Dates:

How Far In Advance Did You Prepare:

Recommended # of Participants:

Activity Location:

Important Contacts or Resources:

Tips:

This page is optional, and should be used to keep track of all costs associated with the activity. However, if the activity does not have any associated costs, then this page is unnecessary.

Estimated Cost Breakdown

Use this chart as an easy way to breakdown the total cost of the items needed for the activity.

Item	Purpose	Cost
Example: Poster Boards	To advertise the event around campus	\$5.00 - \$10.00
		This activity is of no cost.
		Total: \$0

For more information please contact the [SAA Chapter Relations Committee Chair](#).