



## Volunteer Expectations

Student Academy of Audiology

2017-2018

Congratulations on being elected to serve as a volunteer for the national Student Academy of Audiology (SAA) for this upcoming year! You are among a select few in the nation to represent your student peers in audiology. As a student leader, you have chosen to take on the responsibility of helping to shape the future of the SAA.

For the success of the SAA, it is vital that you have an understanding of your responsibilities. As an SAA volunteer, you shall:

- Attend and actively participate in all committee conference calls in their entirety. Conference calls may occur weekly, monthly or as needed, depending on the committee.
- Respond to communications in a timely manner and be available to carry out official business of the SAA throughout the volunteer term.
- Be accountable for individual performance and assigned duties, which are subject to periodic review.
- Submit a monthly report on your assigned duties, as requested by your committee chair.
- Read and abide by the SAA and Academy bylaws and Policies and Procedures.
- Annually renew your SAA membership.
- Ensure that information that is confidential or privileged (i.e. not publicly available) is not disclosed inappropriately.

As a chosen volunteer of the national Student Academy of Audiology, I have read and reviewed all the information pertaining to the duties that I am expected to carry out within the next year. In order for the SAA to be productive, I realize the success of the SAA is dependent on my ability to fulfill these obligations. I agree to carry out the duties expected of me over the year.